**Kosove Alumni Board Meeting September 12, 2020**

****

**Board Meeting Notes**

* **Alumni President’s Updates**

**Meeting with LaToya Wider** - New Kosove Graduates, Contact Information, etc

**Meeting with Andrea Bustamante** - Updates to the On-Campus Kosove Website, Alexa and Olivia will be managing their website, Spotlights for Alumni Board, Delaying Induction Luncheon

**Progress on the Diversity and Inclusion Committee** - First Meeting for Next Week

* **Financial Report and 2020-2021 Operating Plan**

Approximately 31K for this Operating Plan in addition to the 11-12K in the carry-over fund that was not used in last year’s retreat. The board has the opportunity to do things out of box and be more creative this year in our funds.

**Updates of the 2020-2021 Operating Plan**

**(Submit to Alumni Office by End of September before Money is Spent)**

Contract for the Retreat at Hilton St. Petersburg is around 15K - 17K (Maybe Inclusive)

* **Zoom Membership - Costs and Benefits**

Proposal for purchasing a Pro-Level License for $149.90

Unanimous Consent for Approval of Zoom Membership. Will add to Operating Plan

* **Consolidation of New Board Kosove Email Account**

Retreat Contracts, Email Contacts, Committee Documents, Diversity Committee Information will be stored there. Easy record keeping and transition for subsequent boards

* **Retreat Updates and Responsibilities**

Budget is $15K - 17K. Attendance will be the biggest Factor (35-40 members at least).

Kramer will be working with Candace on Retreat Logistics

Justin will be working on USF St. Pete Logistics and Technology Accommodations

* **Consolidation of Kosove Internet Presence**

Utilize DropBox for information and document accessibility

Proposed combining On-Campus and Alumni Website creating a new website

Rhea will be in charge of communicating with Andrea about Website

Discussed Sharepoint Websites

Purchasing Alumni Board Dropbox Account ($9.99/Month, $120/Year)

Unanimous Consent to Purchasing the Dropbox Plus Membership; will be added to the 2020 - 2021 Operating Plan.

Discussed the prospects of Laura contacting LaToya about quotes for USF professional video recording of interviews and the Kosove stories from alumni at the next retreat

* **Updates to the Kosove Alumni LinkedIn Page**
* **Alumni Directory Project**

Members of the board will divide up to seek out updated contacts (12-15 or so) for alumni members (phone numbers, addresses, etc.)

Discussed deleting the old Listserv and building a new one with the updated contacts

Google Groups, Gmail Accounts, etc.

Seek out Emails, Phone Numbers, Physical Address, Current Occupation/USF Major, Service, Interest in Mentorships with current scholars, photographs

* Next Alumni Board Meeting set for a **TBD** time **either October 3 or 4th via Strawpoll**